

EXHIBIT AW/1

Community Directorate
Corporate Director – Tom McCourt

25th July 2016

Our ref: CE/CSS/LIC/ WK/000604223

Craig Andrew Daniel
The Shaftesbury
3 Shaftesbury Parade
Shaftesbury Avenue
South Harrow
Middlesex
HA2 0AJ

Dear Sir

Licensing Act 2003
The Shaftesbury, 3 Shaftesbury Parade, Shaftesbury Avenue, South Harrow,
Middlesex, HA2 0AJ

I am writing about a visit to the above premises on 19 July 2016 at 15.15 hours.

During the visit the following breaches were found:

1. Neither the original nor a certified copy of the current premises licence was available to view by our officers, as required under section 57 of the Act.
2. A summary of the current licence was not on display, as required under section 57 of the Act.

Failing to have the licence on the premises or the summary of the licence on display are both criminal offences, for which the maximum penalty on summary conviction is a fine of £500 for each offence. As officers were told in January 2016 by Mr Daniel that the original licence was with the solicitors, this should have been rectified by now. A copy of the licence is enclosed however any further copies will require a payment of £10.50.

The following breaches of the licence were found:

3. *Annex 1, condition 2: Every sale of alcohol made under the premises licence must be made or authorised by a person who holds a premises licence.*

At the time of the visit, Andrew PAVER was in charge of the premises. He advised officers that Mr DANIEL was away in Birmingham for four days, that he did not have a personal licence to sell alcohol and he could not produce evidence he or the other member of staff had been authorised by Mr DANIEL to sell alcohol. It is strongly recommended that such authorisations are recorded in writing in future together with evidence of training to show staff understand the importance of promoting the licensing objectives.

4. *Annex 2, condition 2: Toughened glasses shall be used for draught beers and lager at all times the premises are open to the public.*

It did not appear that any toughened glasses (or polycarbonate glasses) were available for use behind the bar. I would be grateful if you could provide evidence that such glasses are regularly ordered for use in the pub.

5. *Annex 2, condition 3: Prominent, clear and legible notices shall be displayed at all exits requesting the public respect the needs of local residents and to leave the premises and area quietly.*

No notices were in place.

6. *Annex 3, condition 2: The designated premises supervisor or a premises representative shall, where one is in existence, actively participate in the local Pubsafe/Pubwatch scheme.*

No representative of the premises has been at the Pubwatch meetings during 2016. The next meeting will be held at 12 noon at The Harrow public house on 20 September 2016.

It is essential that you adhere to all of the conditions that are on your premises licence. Failing to comply with the conditions on your licence is a criminal offence, which can lead to a maximum penalty on conviction of a fine and/or up to 6 months' imprisonment. Your licence may also be reviewed which either can lead to it being revoked, suspended or additional conditions added to it.

I would be grateful if you would pass this information to the relevant person(s) for attention to ensure further breaches do not occur.

A further visit will be arranged shortly to ensure that the above matters have been rectified. This warning will be kept on our files and may be referred to should other enforcement action be required in the future. If you require any further details, please contact the licensing team as shown.

Yours faithfully

Jeffrey Leib
Principal Licensing Officer
Email: licensing@harrow.gov.uk

Cc: Company Secretary, Surf The Seas Ltd, 171 – 173 Grays Inn Road, London WC1X 8UE